

International Student Recruitment and Support Process

By the end of each year, we would expect:

- ❖ To seek diversity school-wide embracing kotahitanga
- ❖ To develop learning focused relationships setting students, teachers and whānau up for success embracing manaakitanga
- ❖ To understand our shared language of learning/ behaviour at MBS through our school values and build home-school partnerships embracing whanaungatanga

Process	Activity	Who?	Milestones	Resources
Recruitment	<p>Step 1: Two screen procedures. International Director will check previous school reports, English level, diversity and class availability. SLT will conduct interviews</p> <p>Step 2: SLT check for availability in each year group and class</p> <p>Step 3: Acceptance is dependant of English ability, age, diversity goals and class sizes - provide final confirmation</p>	International Director Principal SLT	Transparent screening process with support from SLT and whānau leaders will streamline potential candidates	Wheel of Choice MBS Expected Student Behaviour Matrix Behaviour Management Guide for Staff Home-learning Hub on MBS website
Teacher Support	<p>Step 4: If accepted, consult with whānau Leader to discuss class placement</p> <p>Step 5: SLT and whānau leader to identify suitable class and inform teacher</p> <p>Step 6: Provide teacher with a learner profile prior to student arrival</p>	SLT Whānau Leaders Class teachers International Director	A brief student profile will provide classroom teachers with relevant information to support early learning transition	
Student Support	<p>Step 7: If approved, provide material prior to arrival and provide ESOL and classroom support where needed</p> <p>Step 8: Explain life in New Zealand school and expected behaviour - to include organise day trips once a year</p>	International Director Class teacher ESOL Team	Online learning material will prepare students prior to arrival. Behaviour matrix translated into other languages will support expectations	
Behaviour	Step 9: All parents are invited to whānau huis with the Principal. Meet with whānau individually as part of community liaison ongoing support via social media platforms	International Director Principal MBWay Committee	International Day Out once a year to provide a Kiwi experience beyond the school gate	
Homework	Step 10: Direct students to the Home-Learning Hub on the website	International Director Class teachers	Regular whānau connection will ensure home learning support is implemented effectively	